

# ORDER FORM

## Complete the following:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Check or Money Order enclosed, made payable to:  
**UltimateCPE, Inc.**

VISA     MC     AMEX     DISCOVER

Card#: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Credit card information if different than listed above.

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

## Complete a separate form for each person receiving credit

Course #	# of Credits	Price
Sub-Total from Above .....		\$
Add Shipping & Handling ...		\$
Sub-Total .....		\$
- 5% for repeat customers		\$
In Florida, Add 6% Sales Tax ...		\$
<b>TOTAL .....</b>		<b>\$</b>

ADD SHIPPING & HANDLING CHARGES AS FOLLOWS:		
	1 Course	2 or More
UPS GROUND .....	\$14.00	\$18.00
UPS 3rd DAY AIR .....	\$18.00	\$29.00
UPS 2nd DAY AIR .....	\$24.00	\$40.00
UPS NEXT BUSINESS DAY .....	\$39.00	\$60.00
EXTRA EXAM .....	\$8.00	\$8.00
Handling charges include: Grading final exams, maintaining student's file, preparing and mailing certificate of completion.		

Please call for shipping charges outside of the continental U.S.

### Send Completed Order Form To:

**UltimateCPE, Inc.**  
8362 Pines Boulevard, Suite 306  
Pembroke Pines, FL 33024

## HOW TO ORDER & OBTAIN CPE CREDIT

### 1 By Phone

Call Toll-Free at 1-866-760-5400  
(have your credit card number handy).  
Available Mon - Fri 9:00 AM - 7:00 PM E.T.

### 2 By Mail

Complete the Order Form, include your check, money order, or credit card information and mail it to us.

### 3 By Fax

Complete the Order Form and fax it to us at 1-800-352-5830, available 24 hours a day, 7 days a week.

### 4 By Online Secure Website

Go to [www.ultimatecpe.com](http://www.ultimatecpe.com) and click Courses.

*We Guarantee All In-Stock Orders  
Shipped Within One Business Day.  
(Excluding Weekends & Holidays.)*

## Course Standards

**ULTIMATECPE** courses are designed not only to increase students' knowledge, but also to be used as references once the courses are completed.

## How To Obtain CPE Credit

1. Study the course materials and complete the true/false and multiple choice questions on the answer sheet provided or complete an online exam.
2. If mailing or faxing your completed answer sheet, we will send you a Certificate of Completion within 48 hours of receipt.
3. If you passed the course, submit a CPE reporting form to your State Board of Accountancy or professional organization.

The CPE hours indicated for each course are based on NASBA standards. Actual credit may vary from state to state.

Contact your State Board for complete information regarding course approval, reporting and renewal

**FAX your order to: 800-352-5830**